

**WINCHESTER TREE COMMISSION
MINUTES
October 22, 2009**

The regular October monthly meeting of the Winchester Tree Commission was held on Thursday, October 22, 2009 at 4:00 p.m. in the Conference Room of the Administration Building at City Yards.

Mr. Farris, Chair, called the meeting to order.

Mr. Roulston made a motion to approve the July minutes; seconded by Mr. Farris, motion was approved.

Ms. Christen made a motion to approve the August minutes; seconded by Mr. Roulston, motion was approved.

Ms. Christen made a motion to approve the September minutes; seconded by Mr. Farris, motion was approved.

Members present: Mr. Patrick Farris, Ms. Kate Christen, Ms. Allison Major, Ms. Mary Stickley and Mr. T'ai Roulston

Members absent: Ms. Chris Scully

Staff present: Clint Cantrell, Tim Stern and Tom Hoy

Old Business:

1) **Tree Canopy Goals and Plan: Presentation to City Council**

Mr. Farris stated that he received, from Tim Stern and Tom Hoy, a copy of a letter that was stamped by the Clerk of City Council which stated that the Tree Canopy Goals and Plan was unanimously approved by City Council vote.

New Business:

1) **Discussion of Tree Removal/Trimming requests:**

Behind 712 Woodland Avenue

Ms. Farris made a motion to remove the tree located behind 712 Woodland Avenue; seconded by Ms. Christen, motion was approved.

628 Butler Avenue

Mr. Farris made a motion to remove the smaller tree located at 628 Butler Avenue; seconded by Ms. Stickley, motion was approved.

Mr. Farris made a motion to trim, thin and repair the cabling on the larger tree located at 628 Butler Avenue; seconded by Mr. Roulston, motion was approved.

525 W. Clifford Street

Mr. Farris made a motion to trim the tree located at 525 W. Clifford Street; seconded by Mr. Roulston, motion was approved.

N.W. Corner of Amherst Street and Braddock Street (3rd Tree from Braddock Street on Amherst Street)

Mr. Farris made a motion to remove the tree located at the N.W. Corner of Amherst Street and Braddock Street; seconded by Mr. Roulston, motion was approved.

137 Amherst Street(2nd Tree from Washington Street)

Mr. Farris made a motion to remove the tree located at 137 Amherst Street (2nd tree from Washington Street); seconded by Ms. Christen, motion was approved.

138 Amherst Street (2nd Tree from Washington Street)

Ms. Christen made a motion to remove the tree located at 138 Amherst Street (2nd Tree from Washington Street); seconded by Ms. Major, motion was approved.

Across from 116 Wolfe Street (Beside drop off for the church)

Ms. Stickley made a motion to remove the tree located across from 116 Wolfe Street (Beside drop off for the church); seconded by Mr. Roulston, motion was approved.

Across from 1305 S. Loudoun Street

Ms. Stickley made a motion to remove the tree located across from 1305 S. Loudoun Street; seconded by Ms. Major, motion was approved.

4 S. Washington Street

Ms. Stickley made a motion to deny removal of the tree located at 4 S. Washington Street; seconded by Mr. Roulston, motion was approved.

2) Construction of Tree Commission meeting and business protocol:

Mr. Farris stated that he is keeping this on the agenda until it is updated to reflect the business that the Tree Commission conducts externally and internally. Mr. Farris stated that this would help the public to better understand what the Tree Commission does.

3) Tree Planting Species in Cameron Street Median Strips

Ms. Stickley made a motion to approve planting Chinkapin Oaks in the Cameron Street median strips; seconded by Ms. Major, motion was approved.

Comments from Commission Members:

- 1) Mr. Farris stated that due to the fourth Thursday in November falling on Thanksgiving, the November meeting is rescheduled for Thursday, November 19, 2009. Mr. Farris stated that it is not uncommon for there to be no trimming or removal requests between Thanksgiving and January. Mr. Farris stated that there usually isn't a December meeting. Mr. Farris stated that once the plans are submitted to him for the downtown infrastructure project, he will forward them to each member and then a special meeting will be scheduled to decide the planting species choices.
- 2) Mr. Roulston asked about the status of tree tags for trimming and removals. Mr. Farris stated that he will discuss it with Tim Stern to come up with a plan and possibly implement it by January 2010. Mr. Roulston asked about the status of the City Code changes. Mr. Farris stated that the major difference is that the Tree Commission would submit their recommendations to the City Arborist instead of the City Manager.

Adjourn:

With no further business to discuss, Mr. Farris adjourned the meeting.

**CITY OF WINCHESTER
TREE COMMISSION
STAFF REPORT FOR SEPTEMBER 2009
SUBMITTED OCTOBER 22, 2009**

This report is a summary of contractor expenses and an activity listing of trimmings, plantings, removals and stump grindings for the month of September 2009.

**EXPENSES REPORT
(Billings for September 2009)**

CONTRACTOR TRIMMINGS:	CONTRACTOR PLANTINGS:	CONTRACTOR REMOVALS:	TOTAL:
\$ 350.00	\$0	\$ 450.00	\$ 800.00

ACTIVITY REPORT

TRIMMING:	PLANTINGS:	REMOVALS:	STUMP GRINDING:
Jubal Early Dr. (along Green Circle trail) x20		N. Cameron St. beside Winchester Towers (Pear tree that split due to high winds).	Braddock St. (beside Triangle Dinner)
Corner Massanutten Terr. And Middle Rd. x3		Corner of S. Loudoun St. and Cork St. (Red Lion Inn).	N. Cameron St. beside Winchester Towers
2436 Massanuntten Terr. X3			
Fairview Ave. alley x5			
113 S. Kent St.			
Amherst St. (at City Limits)			
628 Fairview Ave.			
N. Cameron St. (at Valley Lumber)			
533 W. Bellview Ave.			
834 Woodland Ave.			
S.W. corner of Cecil and Handley Ave.			
725 Green St.			
337 Parkway St.			
Corner of Wyck and Braddock St.			
Cameron St. (infront of Apple Blossom Hdq.) x2			
Corner of Woodland and Elm St.			

Cork St. (where school busses enter and leave Daniel Morgan School)			
48 trees	0 trees	2 trees	2 stumps